



Federation of Holy Trinity Church of England Schools

Acceptable Use Policy for Infant Pupils



Acceptable use of the school's computing and technology equipment and online services

Name:	Class:
<p><i>When I use the school's computers, and when I go on the internet. I will:</i></p> <ul style="list-style-type: none"><i>ask an adult first and make sure an adult is in the room with me</i><i>keep my passwords safe and not tell anyone except my parents</i><i>only send messages using the school's systems like TEAMS or Google Classroom, or systems that an adult in school tells me are safe</i><i>be kind and respectful when working on the computers and sending messages</i><i>never use mean or rude words when talking to other people using computers or other devices</i><i>tell an adult in school immediately if I see something that I don't like, I know is wrong, or anything that makes me feel sad</i><i>not share any photos or videos of people (including me) online</i><i>carefully follow the instructions I am given by the adults in school</i><i>only use the internet to search for things I have been told to look for and that I have been told are safe</i>	
<p><i>I know...</i></p> <ul style="list-style-type: none"><i>that I am responsible for making the right choices with technology, which will make it a useful and enjoyable tool for everyone</i><i>that it is not safe to talk to people I don't know online and that I mustn't tell people my personal information like my name or where I live</i><i>that school will speak with my parents if I make the wrong choices whilst using technology</i><i>that school will check the websites I visit and how I use the school's computers and equipment. This is so that they can help keep me safe and make sure I'm following safety rules</i>	
<p><i>I agree to follow these steps so that I learn as much as I can while using technology in school and I keep myself and others safe.</i></p>	
Signed (pupil):	Date: