



Acceptable Use Agreement for Key Stage Two Pupils

Acceptable use of the school's computing and technology equipment and online services



Name	Class
When using computing equipment in school, I will: • use computers, the internet and any technology equipment that I am given to support my learning responsibly and in the way that the adults in school ask me • seek permission from an adult to use school equipment or access the internet and websites that have been shared with me by an adult in school and that I have been told are safe • only use school systems to communicate safely online e.g. Teams, Google Classroom • tell an adult straight away if I see social media on a school device or if someone asks me to use it • always act respectfully using appropriate language when communicating online or when using technology in school • seek the permission of an adult to search for and add images to anything I create • always look after my own computer and online safety by creating strong passwords and keeping them safe. I will only share my password with my teacher or parents.	
When using computing equipment in school, I will not: • access social networking sites or chat rooms at school (unless my teacher has expressly allowed this as part of a learning activity) • share any images, videos or livestreams, even if I have the consent of the person or people in the photo • share my password with others or log in to the school's network using someone else's details • use any personal devices from home e.g. smart phones and watches • view or share violent content • open any attachments in emails, or follow any links in emails, without first checking with a teacher • use any inappropriate language when communicating online, including in emails • use artificial intelligence (AI) chatbots, such as ChatGPT or Google Bard, to create images or write for me, and then submit it as my own work.	
I understand that the school will monitor the websites I visit and my use of the school's facilities and systems. I will immediately let a member of staff know if I find any material which might upset, distress or harm me or others. I understand that school will speak with my parents if I do unacceptable things online, even if I'm not in school when I do them.	
Signed (pupil):	Date:
Parent/carer agreement: I accept that my child can use the school's ICT systems and internet when appropriately supervised by a member of school staff. I understand the school has a filtering system to block inappropriate websites. I accept the conditions set out above for pupils using the school's ICT systems and internet and will make sure my child understands these.	
Signed (parent):	Date: