



## Holy Trinity Church of England Primary School

### Use of Sunscreens Procedures

*'Loved by God and one another, Holy Trinity is a welcoming community of faith, where we learn and flourish together.  
Each day opens up horizons of hope, aspiration and joy!'*



Ratified By Academy Council	17.06.2026	Signed and minuted
Shared with Parents		School Website
Policy Review	December 2026	
Policy Revisit	February 2027	

## Use of Sunscreens Procedures

### General Statement

We believe in promoting Sun Safety to ensure that children and staff are protected from skin damage caused by the harmful ultra-violet rays in sunlight.

As part of our procedures we will:

- Educate children throughout the curriculum about the causes of skin cancer and how to protect their skin
- Encourage children to wear clothes that provide good sun protection, and use sunscreens where appropriate
- Seek shade, particularly in the middle of the day and to use shady areas during breaks, lunchtimes, sports and trips
- Encourage staff and parents to act as good role models by practising sun safety
- Regularly remind children, staff and parents about sun safety through newsletters, posters and activities for children
- Drink plenty of water during hot, sunny weather
- Make sure the Use of Sun Screens Procedure is working
- We will regularly monitor our curriculum, assess shade provision, and review the sun safety behaviour of children and staff (use of hats, shade, etc.)

### Sun Safety on Site

We are concerned about protecting staff and children from sunburn and from skin damage that can be caused by the harmful ultra-violet rays in sunlight. Skin cancer is the most common form of cancer in the country. As sunburn and almost all skin cancers are caused by the sun, it is possible to prevent this happening. We believe that by encouraging sun safe behaviour on site and teaching children about the risks of sunlight, we can prevent them burning and contribute towards preventing skin cancer.

We would like your help and support in this matter. We will be encouraging children to avoid sunburn and overexposure to the sun by:

- **seeking the shade, particularly during the middle of the day**
- **wearing suitable hats**
- **wearing clothing that protects the skin, particularly for outdoor activities and trips**
- **using a high factor sunscreen (SPF 15+).**

Staff will be encouraged to set an example. Some children are at greater risk of sunburn than others. Staff on outdoor duties or in charge of visits will remind those most at risk of burning to cover up in the sun and use sunscreen.

You can help by encouraging your child to bring, and wear, a hat, particularly on sports days and trips and visits. Also by encouraging your child to wear longer sleeved shirts and longer shorts when outdoors. We will remind parents of the sun safety policy from time to time, particularly around the start of the summer term, sports days, and outings.

Sunscreens provide added protection and may be useful when other measures are not available.

Dermatologists recommend that a sunscreen with a high sun protection factor (SPF).

We encourage parents to provide sunscreen for this purpose. We also wish to encourage children to protect themselves from the sun. One way of doing this is to use sunscreen at the appropriate time.

## Procedures

We wish to encourage children to protect themselves from the sun. One way of doing this is to use sunscreen at the appropriate time. If a child is to use sunscreen on site, parents are asked to:

- Provide the sunscreen product for use. The sunscreen must be:
  - Clearly marked with the child's name
  - Replenished by the parent as needed
- The sunscreen product will be stored in the child's bag, drawer or other location designated by the site
- The child must be able to apply his or her own sunscreen (except Nursery and Reception children)

**For Nursery and Reception parents:** They are asked to apply sunscreen at home before a typical day, this will be reapplied as necessary by staff

If it is considered necessary for staff to assist with the application of sunscreen, the sunscreen will only be applied to face, neck, arms, hands and lower legs. Parents are asked to provide instruction to staff for their child's individual needs. This can be done through the Arbor Parent Portal – Parental consents.

We require all parents to read and support our sun safety procedures along with:

- Providing their child/ren with a non-aerosol, high SPF sunscreen product for use on site and on outings in accordance with the site's procedures.
- Giving permission for approved staff to apply sunscreen when this is considered necessary. (Nursery/Reception Children ONLY).

Please show that you have read and understood our procedures along with your consent to apply sunscreen when necessary by logging onto your Arbor Parent Portal.